

INVITATION FOR TENDER



NATIONAL COMPETITIVE TENDER

GHANA PORTS AND HARBOURS AUTHORITY

PROCUREMENT OF INFORMATION TECHNOLOGY PRODUCTS

The Ghana Ports & Harbours Authority (GPHA) intends to apply part of its budget to fund the payment for the tender listed below:

BRIEF DESCRIPTION:

Procurement of Licenses

Lot No.	TENDER NUMBER	DESCRIPTION	QUANTITY	DELIVERY PERIOD
1	IND.101/IT. DEPT/HQ/25	VEEAM AVAILABILITY SUITE	40 INSTANCES	1 WEEK
2	IND.102/IT.DEPT/HQ/25	NESSUS PROFESSIONAL LICENSE	ANNUAL RENEWAL	1 WEEK

GPHA hereby invites sealed tenders from eligible suppliers for the ***PROCUREMENT OF THE ABOVE-LISTED ITEMS.***

Tendering will be conducted through the **National Competitive Tendering (NCT)** procedures specified in the Public Procurement Act, 2003 (Act 663) as amended and in the guidelines of the Public Procurement Authority of the Republic of Ghana.

A complete set of Tender Documents on Flash Drives in English may be purchased at the cashier's office, GPHA Towers, Ground Floor, New Headquarters block, **from Wednesday 30th April 2025 between the hours of 09:00hrs – 16:00hrs GMT** each working day by interested Tenderers upon the payment of a non-refundable fee of One Thousand Ghana Cedis only (**GH¢1,000.00**) in cash for each Tender Document.

Tenderers must quote for all items.

All tenders should be accompanied by the following documents:

- (i) Company's Registration Certificates
- (ii) Valid GRA Tax Clearance Certificate (Valid up to month of Tender Submission)
- (iii) Valid Social Security & National Insurance Trust (SSNIT) Clearance Certificate
- (iv) Value Added Tax (VAT) Registration Certificate
- (v) Valid Certificate of Registration from the Public Procurement Authority
- (vi) A Tender Security of an amount as stated in the Tender Documents

Complete Tenders must be deposited in the Tender Box located at the Office of the Secretary to the Director-General at GPHA Towers, 9th floor, Room 901 – New Headquarters block, on or before **10:00hrs GMT on Wednesday 14th May 2025**.

Late Tenders will be rejected. Tenders shall be valid for a period of **120 days** after Tender submission.

Tenders will be opened thereafter in the presence of the Tenderers or their representatives who may choose to attend at **10:30hrs GMT, on Wednesday 14th May 2025** at GPHA Towers, Headquarters block, Conference Room 9th floor, Tema.

Interested Tenderers may obtain further information from the:

General Manager – Procurement
Ghana Ports & Harbours Authority,
GPHA Headquarters Block
7th Floor, Room 715
Tel: +233-0303-219120
E-mail: parmah@ghanaports.gov.gh

Tenders are to be clearly marked by **Tender Number and Description** and addressed to:

THE DIRECTOR-GENERAL,
GHANA PORTS & HARBOURS AUTHORITY
GPHA NEW HEADQUARTERS BLOCK, TEMA
P. O. BOX 150
TEMA, GHANA
TEL: +233-0303-219120
FAX: +233-22202812
E-mail: dg@ghanaports.gov.gh